Warsaw,......................

Name and Surname: .......................................................

Place of Secondment (name and address): ………………………………………………………

Research group/Department at the Place of Secondment:……………………………………………………………….

Superior/co-supervisor at the Palace of Secondment:……………………………………………………………………………

Secondment period: from………………………. to………………………………..

**REPORT ON THE SECONDMENT**

*(report should contain at least description of:*

1. *Objective/s of the secondment*
2. *Course of the secondment*
3. *Achieved results*
4. *Summary with proposition of further research*

*The report should contain at least 250 words and at least one photo should be attached. Electronic version of the report along with the photo should be sent to* [*mkuczynska@ichf.edu.pl*](mailto:mkuczynska@ichf.edu.pl)*)*

**Attachment:**

At least one photo taken at the Place of Secondment

|  |  |  |
| --- | --- | --- |
| signature of the person  participating in the secondment/  podpis oddelegowanego | signature of the Supervisor/  podpis Promotora | signature of the Director  of the Institute/  podpis Dyrektora Instytutu |

Confirmation of the financial business trip settlement (confirms a person settling the business trip on behalf of the Institute)/Potwierdzenie finansowego rozliczenia z wyjazdu (potwierdza osoba dokonująca rozliczenia w imieniu Instytutu):